



Check list for VRT registration

- Book VRT Appointment
- Complete VRT calculation
- Complete Bank Draft for payment of VRT
- Gather registration documents including
 - V5
 - Passport/Driving License
 - PPSN
 - Proof of address
 - Authorisation letter
 - Transport evidence
 - Original invoice
- Complete Forms including
 - VRTVPD2
 - Declaration for registration of a new or used vehicle
- Present vehicle to VRT on the day of the appointment
- Attach plates to newly registered vehicle

In the instance documents are not available or are not submitted then registration will not be possible until all required documents this will involve at least one further visit